



### **Intern Job Description**

**Job Title:** Ocean Conservation Intern

**Location:** Ocean Champions HQ in Capitola village, CA

**Commitment:** 12-20 hours per week

#### **Summary of Position:**

The Ocean Conservation Intern Position is designed to introduce college-level individuals to working in the non-profit political sector of ocean conservation. The intern will be exposed to a broad range of legislative and electoral work in support of Ocean Champions' mission. This work may include:

1. Research for and development of position papers and other critical media for use in campaigns to defend existing ocean policies and to move and pass ocean-focused legislation.
2. Research, monitoring and reporting progress around Ocean Champions' priority legislation, and, existing champions in Congress and potential new champions to consider for endorsement
3. Assisting with communications efforts across a range of platforms including web pages, email blasts and social media such as Facebook, Twitter, Instagram.

#### **Qualifications and Expectations:**

1. Minimum commitment of 12 hours per week in Ocean Champions Capitola office and/or from home
2. Insatiable curiosity about ocean and environmental issues, political systems and legislative processes, and campaign development
3. Excellent research, writing, communications and analytical skills
4. Excellent interpersonal skills
5. Independent work style requiring minimal supervision
6. Proficiency in computers with working knowledge of Microsoft Word and Excel as well as internet research and web navigation skills.

#### **Benefits:**

1. Exposure to non-profit political communications and legislative work
2. Opportunity to develop robust communications materials around complex issues
3. Opportunity to help drive legislative victories in Congress, and thus to make a difference for the ocean
4. College credit, if appropriate
5. Letters of recommendation provided upon successful completion of the internship

**To apply:** please send a cover letter, resume and a brief description of why you are interested in this position to:  
**hr@oceanchampions.org**